

Course Code – COM (H) 226

Lecture 17



Enabling Service Tax in Tally. ERP 9

On August 1, 2012 Crystal Services (P) Ltd. received a purchase invoice (No.MA/4796) for Advertising services rendered by Ram Agency for Rs. 60,000 with Service Tax @ 12.36% (Total invoice amount Rs. 67,416)

Service Provider (supplier) Ledger

Ledger	Under	Is Service Provider/Receiver	Set/Alter Service Tax Details
Ram Agency	Sundry Creditors	Yes	Yes

Go to **Gateway of Tally > Accounts Info. > Ledgers > Create**

Setup:

Before creating the Service Provider (supplier) ledger, enable the following options in **F12:**

Configure (Ledger Configuration)

Set **Allow ADVANCED entries in Masters** to **Yes**

Set **Use ADDRESSES for Ledger Accounts** to **Yes**

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In the **Ledger Creation** screen,

1. In the **Name** field, enter **Ram Agency** as the **Ledger Name**
2. In the **Under** field, select **Sundry Creditors** as the Group
3. Set the option **Maintain Balances bill-by-bill** to **Yes**
4. Specify the **Default Credit Period**, if required
5. Set **Is Service Provider/Receiver** to **Yes**
6. Set the option **Set/Alter Service Tax Details** to **Yes** and press **Enter** to view **Service Tax Details** screen.

In **Service Tax Details** screen enter

1. **Registration Number**: Enter **15** digits **Service Tax Registration Number** of the Service Provider. E.g. **ACDDL6585DST001**
2. Enter the details and press enter to save.

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On August 5, 2012 Crystal Services (P) Ltd. raised a sales invoice (No.CS/5621) for Event Management Services rendered to Siesta Advertisers for Rs.7,50,000 with Service Tax @ 12.36% (Total invoice amount Rs. 8,42,700)

Customer Ledger

Ledger	Under	Is Service Provider/Receiver	Set/Alter Service Tax Details
Siesta Advertisers	Sundry Debtors	Yes	Yes

Go to **Gateway of Tally > Accounts Info. > Ledgers > Create**

In the **Ledger Creation** screen,

In the **Name** field, enter **Siesta Advertisers** as the **Ledger Name**

In the **Under** field, select **Sundry Debtors** as the Group

Set the option **Maintain Balances bill-by-bill** to **Yes**

Specify the **Default Credit Period**, if required

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Set **Is Service Provider/Receiver** to **Yes**

Set the option **Set/Alter Service Tax Details** to **Yes** and press **Enter** to view **Service Tax Details** screen.

Enter the Details and Accept the Screen

Thank You