

Course Code – COM (H) 226

Lecture 13



Inter state sales against form C

On 4-4-2011, National Traders sold the following items to Mc Millan Techsys, Andhra Pradesh, vide invoice number 01 against 'C' form number 12452 dt: 2-4-2011. The packing charges of `6,000 was charged on the sale value.

Item Description	Quantity	Rate	Amount	Commodity
Air Conditioner	3	28000	84000	304
Refrigerators	2	10500	21000	304

The above goods are subject to 2% CST.

Step 1

Creating Ledgers

Inter-State Sales Ledger

To create an Inter-state Sales Ledger:

Go to Gateway of Tally > Accounts Info. > Ledgers > Create

Click on F12: Configure button and set the field Use ADDRESSES for Ledger Accounts to No.

- 1. Enter the Name as Interstate Sales @ 2%
- 2. Select Sales Accounts as the account group in the Under field
- 3. Set Inventory values are affected to Yes
- 4. Set the option Used In VAT Returns to Yes to display the VAT/Tax Class sub screen
- 5. Select Interstate Sales @ 2% Against Form C from the list of VAT/Tax Class
- 6. Press Enter to return to the Interstate Sales ledger creation screen.
- 7. Set the option Use for Assessable Value Calculation to No
- 8. Accept to save the ledger.

Step 2

CST on Sales Ledger

To create a CST on Sales Ledger,

Go to Gateway of Tally > Accounts Info. > Ledgers > Create

- 1. Enter the **Name** as **CST @ 2%**
- 2. Select **Duties & Taxes** as the group name in the **Under** field
- 3. Select CST from the Type of Duty/Tax list in the field Type of Duty/Tax

4. Select **CST @ 2% Against Form C** in the **VAT/Tax Class** field from the VAT/Tax Class list displayed.

- 5. The option **Inventory values are affected** is set to **No** by default
- 6. The **Percentage of Calculation** and **Method of Calculation** gets displayed based on the VAT/

Tax class selected

- 7. Select the required Rounding Method from the list displayed.
- 8. Press Y or Enter to accept and save.

Step 3

Packing Charges

To create a ledger for packing charges,

Go to Gateway of Tally > Accounts Info. > Ledgers > Create

- 1. Enter the Name as Packing Charges
- 2. Select Indirect Incomes as the group name in the Under field
- 3. The option Inventory values are affected is set to No by default
- 4. Set the option Use for Assessable Value Calculation to Yes
- 5. In the Apportion for field, select VAT
- 6. Select the Method of Apportion as Based on Quantity
- 7. Press Y or Enter to accept and save

Step 4

Sundry Debtor Ledger

To create a Sundry Debtor (Customer) ledger,

Go to Gateway of Tally > Accounts Info. > Ledger > Create

Click on F12: Configure button and set the field Use ADDRESSES for Ledger Accounts to Yes.

In the Ledger creation screen,

- 1. Enter the **Name** as **Mc Millan Techsys**
- 2. Select Sundry Debtors in the Under field
- 3. Set Maintain balances bill-by-bill to Yes and enter the Default Credit Period if any
- 4. In the Mailing Details section,
- □ The Name will be automatically displayed as Mc Millan Techsys
- □ Enter the Address details
- 5. In the Tax Information section enter the PAN number and enable Set/Alter VAT Details
- 6. Enter the TIN/Sales Tax Number
- 7. Accept the VAT Details screen
- 8. Accept the Sundry Debtor ledger.

Step 5

To create an Interstate Sale Voucher,

Go to Gateway of Tally > Accounting Vouchers > F8: Sales

- 1. Enter the reference in the **Ref.** field
 - 2. Select Mc Millan Techsys in the Party's A/c Name field from the List of Ledger Accounts
 - 3. In the Party Details screen, enter the details
- Select Interstate Sales @ 2% ledger in the Sales Ledger field from the List of Ledger Accounts
 - 5. On selecting the Interstate Sales @ 2% ledger, the VAT/Tax Class appears as Interstate

Sales @ 2% Against Form C

- 6. Select the Name of Item as Air Conditioner from the List of Items
- 7. Enter the **Quantity** as **3** and **Rate** as **28,000**. The amount is automatically displayed in the **Amount** field.
- 8. Similarly, select **Refrigerator** from the List of Items

Step 5

9. Enter the **Quantity** as **2** and **Rate** as **10,500**. The amount is automatically displayed in the **Amount** field.

10.Select Packing Charges from the List of Ledger Accounts and enter the amount as 5,000

- 11.Select **CST @ 2%** and the amount is automatically calculated
- 12.Set the option Is Declared Goods Sales to No
- 13.Select Form C as Form to Receive

14. The Form Series Number, Form number and Date fields will be displayed on selecting the

Form to Receive from the Form Types list

- 15.Enter the Form Series number, Form number 12452 and Date as 4-4-2011
- 16.Set Show Statutory Details field to Yes
- 17.In Statutory Details screen press F1: Detailed button
- 18. Accept the Statutory Details screen
- 19. Accept the default Bill allocations in the Bill-wise Details screen
- 20. Enter Narration if required
- 21. Accept the sales invoice.

Thank You