

Course Code – COM (H) 226

Lecture 4



Ledgers Creation in Tally ERP 9

The screenshot displays the Tally ERP 9 Gateway of Tally interface. At the top, there are menu options: P: Print, E: Export, M: E-Mail, O: Upload, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, and H: Help. The main area is divided into two panes. The left pane shows the 'List of Selected Companies' with one entry: 'Shoolini Pvt Ltd.' with the date of last entry as 'Tuesday, 1 Apr, 2014' and 'No Vouchers Entered'. The right pane is a 'Gateway of Tally' menu with categories: Masters (Accounts Info, Inventory Info), Transactions (Accounting Vouchers, Inventory Vouchers), Import (Import of Data), Reports (TRial Balance, Stock Summary, Final Accounts), Display (Multi Account Printing), and Quit. A bottom status bar contains product information (Tally ERP 9, Series A, Release 1.1), license details (Serial Number 101010101, Account ID nitingupta@shooliniuniversity.com), configuration (Stat 82, Proxy None, Server Port 9000, Running as ODBC Server), and system info (Tally Solutions Pvt. Ltd., 1988-2009, Wed, 2 Sep, 2015, 15:23:46). The Windows taskbar at the bottom shows the time as 3:23 PM on 9/2/2015.

Process: Gateway of Tally > Accounts Info

Ledgers Creation in Tally ERP 9

The screenshot displays the Tally ERP 9 software interface. At the top, the title bar reads 'Tally.ERP 9'. Below it is a menu bar with options: P: Print, E: Export, M: E-Mail, O: Upload, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, H: Help. The main window is titled 'Gateway of Tally' and contains the following information:

Current Period: 1-4-2014 to 31-3-2015
Current Date: Tuesday, 1 Apr, 2014

List of Selected Companies

Name of Company	Date of Last Entry
Shoolini Pvt Ltd.	No Vouchers Entered

On the right side, a 'Gateway of Tally' menu is open, showing 'Accounts Info.' with a sub-menu containing 'Groups', 'Ledgers', 'Voucher Types', and 'Quit'. The 'Ledgers' option is highlighted.

At the bottom, a status bar displays product information:

Product	Version	License	Configuration	Calculator
Tally POWER OF SIMPLICITY Tally.ERP 9	Series A Release 1.1 Edition Users	Serial Number 101010101 Account ID nitingupta@shooliniuniversity.com	Stat 82 Proxy Server Port Running as	Latest None 9000 ODBC Server

The bottom status bar also shows: Tally MAIN --> Gateway of Tally --> Accounts Info. (c) Tally Solutions Pvt. Ltd., 1988-2009 Wed, 2 Sep, 2015 15:25:55

Process: Gateway of Tally > Accounts Info > Ledgers

Ledgers Creation in Tally ERP 9

The screenshot shows the Tally ERP 9 software interface. At the top, there is a menu bar with options: P: Print, E: Export, M: E-Mail, O: Upload, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, H: Help. Below this is the 'Gateway of Tally' screen. The current period is 1.4.2014 to 31.3.2015, and the current date is Tuesday, 1 Apr, 2014. The 'List of Selected Companies' section shows 'Shoolini Pvt Ltd.' with the date of last entry as 'No Vouchers Entered'. A 'Ledgers' menu is open, showing options for 'Single Ledger' (Create, Display, Alter) and 'Multiple Ledgers' (Create, Display, Alter, Quit). The bottom status bar shows 'Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers' and the system tray displays the date and time as 3:27 PM 9/2/2015.

Product	Version	License	Configuration	Calculator
Tally ERP 9	Series A Release 1.1	Serial Number 101010101	Stat 82	
	Latest Release	Account ID nitingupta@shooliniuniversity.com	Proxy None	
	Edition Users		Server Port 9000	
	Gold Unlimited		Running as ODBC Server	1>

Process: Gateway of Tally > Accounts Info > Ledgers > Create (Single Ledger)

Ledgers Creation in Tally ERP 9

The screenshot shows the 'Ledger Creation' window in Tally ERP 9 for 'Shoolini Pvt Ltd.'. The ledger name is 'Office Equipment'. The opening balance as of 1-Apr-2014 is 60,000.00 Dr and 25,000.00 Cr, with a difference of 35,000.00 Dr. The ledger is categorized under 'Fixed Assets' and 'Inventory values are affected' is set to 'No'. The window includes sections for 'Mailing Details' (Name, Address, Contact Person, Telephone No., Fax, E-Mail) and 'Tax Information' (VAT Regn. No.). A 'Yes or No' dialog box is displayed at the bottom right, asking to 'Accept?'. The interface includes a menu bar with options like Print, Export, E-Mail, Upload, Language, Keyboard, Control Centre, Support Centre, and Help. A toolbar at the bottom contains buttons for Quit, Accept, and Delete. The status bar at the bottom shows the navigation path: Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation, the date (Wed, 2 Sep, 2015), and the time (15:29:40).

Ledger Creation Shoolini Pvt Ltd. Ctrl + M

Name : **Office Equipment**
(alias) :

Total Op. Bal.
60,000.00 Dr
25,000.00 Cr
Difference
35,000.00 Dr

Notes :

Under : **Fixed Assets**

Inventory values are affected ? **No**

Mailing Details
Name :
Address :
Contact Person :
Telephone No. :
Fax :
E-Mail :
Tax Information
VAT Regn. No. :

Accept ?
Yes or No

Opening Balance (on 1-Apr-2014) :

Q: Quit A: Accept D: Delete Ctrl + N

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation (c) Tally Solutions Pvt. Ltd., 1988-2009 Wed, 2 Sep, 2015 15:29:40

Process: Gateway of Tally > Accounts Info > Ledgers > Create (Single Ledger)

Ledgers Creation in Tally ERP 9

Multi Ledger Creation Shoolini Pvt Ltd. For 1-Apr-2014

Under Group: All Items

S.No.	Name of Ledger	Under	Opening Balance	Dr/Cr
1.	Data Link Technologies	Sundry Debtors	25,000.00	Dr
2.	Income Tax	Duties & Taxes	12,000.00	Cr

Accept ?
Yes or No

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Multi Ledger Creation

(c) Tally Solutions Pvt. Ltd., 1988-2009 Wed, 2 Sep, 2015 15:31:59

Process: Gateway of Tally > Accounts Info > Ledgers > Create (Multiple Ledger)