

Course Code – COM (H) 226

Lecture 2



Procedure to Select Company in Tally ERP 9

The screenshot displays the Tally ERP 9 Gateway of Tally interface. At the top, there is a menu bar with options: P: Print, E: Export, M: E-Mail, O: Upload, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, and H: Help. Below this is the 'Gateway of Tally' header with a 'Ctrl + M' shortcut. The main area is divided into two sections. The left section is titled 'List of Selected Companies' and contains labels for 'Current Period', 'Current Date', 'Name of Company', and 'Date of Last Entry'. The right section is titled 'Company Info.' and contains a menu with the following options: 'Select Company' (highlighted in red), 'Login as Remote User', 'Create Company', 'Backup', 'Restore', and 'Quit'. At the bottom of the screen, there is a status bar with the following information: Product (Tally ERP 9), Version (Series A Release 1.1), License (Serial Number 101010101), Configuration (Stat 82, Latest), and Calculator (Ctrl + N). The status bar also includes the text 'Tally MAIN --> Company Info.', '(c) Tally Solutions Pvt. Ltd., 1988-2009', 'Wed, 2 Sep, 2015', and '15:41:46'. The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the date and time '3:41 PM 9/2/2015'.

Process: Gateway of Tally > Alt+F3 > Company Info. > Select Company

Procedure to Select Company in Tally ERP 9

The screenshot shows the Tally ERP 9 'Select Company' dialog box. The 'Directory' is set to 'C:\Tally.ERP9\Data'. The 'List of Companies' table is as follows:

List of Companies		
Sholini University Pvt Ltd	(10001)	1-Apr-2014 to 31-Mar-2015
Shoolini Pvt Ltd.	(10000)	1-Apr-2014 to 31-Mar-2015
SU Pvt Ltd.	(10002)	1-Apr-2014 to 31-Mar-2015

The background window shows 'Company Info.' for 'Series A Release 1.1' with the following details:

Product	Version	License	Configuration	Calculator
Tally POWER OF SIMPLICITY Tally.ERP 9	Series A Release 1.1 Edition Users	Latest Latest Gold Unlimited	Serial Number 101010101 Account ID nitingupta@shooliniuniversity.com Proxy None Server Port 9000 Running as ODBC Server	Stat 82 None 9000 1>

Taskbar: Tally MAIN --> Company Info. --> Select Company | (c) Tally Solutions Pvt. Ltd., 1988-2009 | Wed, 2 Sep, 2015 | 15:44:24

Process: Gateway of Tally > Alt+F3 > Company Info. > Select Company

Procedure to Select Company in Tally ERP 9

The screenshot displays the Tally ERP 9 Gateway of Tally interface. At the top, there are menu options: P: Print, E: Export, M: E-Mail, O: Upload, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, and H: Help. The main area is divided into two sections. The left section, titled 'List of Selected Companies', shows the current period as '1-4-2014 to 31-3-2015' and the current date as 'Tuesday, 1 Apr, 2014'. It lists one company, 'Shoolini Pvt Ltd.', with the date of last entry as 'No Vouchers Entered'. The right section, titled 'Gateway of Tally', contains a menu with the following options: Masters (Accounts Info., Inventory Info.), Transactions (Accounting Vouchers, Inventory Vouchers), Import (Import of Data), Reports (Trial Balance, Stock Summary, Final Accounts, Display, Multi Account Printing), and Quit. A vertical toolbar on the right side of the window contains function keys: F1: Select Cmp, F1: Shut Cmp, F2: Date, F2: Period, F3: Company, F3: Cmp Info, F4: Connect, F4: Disconnect, F11: Features, and F12: Configure. At the bottom, there is a status bar with the text 'Tally MAIN --> Gateway of Tally', '(c) Tally Solutions Pvt. Ltd., 1988-2009', 'Wed, 2 Sep, 2015', and '15:45:29'. The Windows taskbar at the very bottom shows the system clock as '3:45 PM 9/2/2015'.

Process: Gateway of Tally > Alt+F3 > Company Info. > Select Company

Procedure to Alter Company in Tally ERP 9

The screenshot shows the Tally ERP 9 Gateway of Tally interface. At the top, there are menu options: P: Print, E: Export, M: E-Mail, O: Upload, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, and H: Help. The main area displays the current period (1-4-2014 to 31-3-2015) and current date (Tuesday, 1 Apr, 2014). Below this is a table titled 'List of Selected Companies' with columns for 'Name of Company' and 'Date of Last Entry'. The table shows 'Shoolini Pvt Ltd.' with 'No Vouchers Entered' in the date column. A 'Gateway of Tally Company Info.' menu is open, listing options: Select Company, CoNnect Company, SHut Company, Create Company, Create Group Company, **Alter** (highlighted), Change TallyVault, SPlit Company Data, Backup, Restore, and Quit. The bottom status bar shows product information (Tally ERP 9, Series A, Release 1.1, Latest), license details (Serial Number 101010101, Account ID nitingupta@shooliniuniversity.com), configuration (Stat 82, Proxy None, Server Port 9000, Running as ODBC Server), and system information (Tally MAIN --> Gateway of Tally --> Company Info., (c) Tally Solutions Pvt. Ltd., 1988-2009, Wed, 2 Sep, 2015, 15:47:40).

Process: Gateway of Tally > Alt+F3 > Company Info. > Alter

Procedure to Alter Company in Tally ERP 9

The screenshot shows the Tally ERP 9 Gateway of Tally interface. The top menu bar includes options like Print, Export, E-Mail, Upload, Language, Keyboard, Control Centre, Support Centre, and Help. The main window displays the 'Gateway of Tally' with the current period (1.4.2014 to 31.3.2015) and current date (Tuesday, 1 Apr, 2014). A table titled 'List of Selected Companies' shows one entry: 'Shoolini Pvt Ltd.' with the date of last entry as 'No Vouchers Entered'. A 'Company Info.' menu is open, listing options such as 'Select Company', 'CoNnect Company', 'SHut Company' (highlighted), 'Create Company', 'Create Group Company', 'Alter', 'Change TallyVault', 'SPlit Company Data', 'Backup', 'Restore', and 'Quit'. The bottom status bar shows product details for Tally ERP 9, including version (Series A Release 1.1), license (Serial Number 101010101), and configuration (Stat 82, Proxy None, Server Port 9000, ODBC Server 1). The taskbar at the bottom shows the Windows taskbar with various application icons and the system clock displaying 3:49 PM on 9/2/2015.

Process: Gateway of Tally > Alt+F3 > Company Info. > Shut Company